

## **Adams County Library Board Minutes**

**August 21, 2023**

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President.

Roll Call: David, Edwards, Nelson, Peterson, Theim, Townsend, and Waugh were present.

Erin Foley, Library Director, and Marylu Silka were in attendance. Kyle Patterson was in attendance online.

The meeting was properly announced.

Motion to approve the agenda by Edwards/Peterson. Motion carried.

There was no public input, but it is always welcome.

Motion to approve minutes by Townsend/David. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by Theim/Edwards. Motion carried.

Treasurer's Report: Treasurer was given by Theim. Report: Balance forward June 92,466.39, Interest 35.48, Admin Fee -106.38, Unrealized gains or losses 2,208.15, Total for July 94,603.64

### **Communications and Reports**

136.6# of food for the food pantry.

#### **South Central Library System report 6/27/2023**

Meeting held at Waunakee Library

Presentation: Trustee Roles and Responsibilities

Becky Spratford (Trustee Training Week, past presenter)

### **Director's Report**

Circulation up 13% over June, down from 2022

Hold down 8.6%, but went up in June from 2022

58% of the year, 56.29% of the budget

### **Quick Notes:**

- Summer Reading-would like to invite Stephanie to the September meeting
- Library Aides: Candidates were interviewed.
- Lockers: more technical issues
- Unexpected items: stash of pills discovered and disposal was properly taken care of
- Qi charging: 2 lamps and 2 tables were purchased with Qi charging
- State Park passes: given out 35 of the 50 passes so far and purchased 20 more

### **Items for Discussion and Possible Action**

- a. Book Sale Report
  - \$830.15 made from sale
  - "Thanks to everyone who helped," Erin.
- b. Giessel Estate Report
  - Has another 2 month extension
- c. 2024 Budget Preview
- d. Bookmobile
  - Nelson suggests trustees "go shopping" to see what we want to purchase and when we meet again in September a committee will be formed so everyone should do some brainstorming before September's meeting.

### **Agenda items for future meetings**

- Form Bookmobile Committee
- Budget Review
- Stephanie to visit

Nelson let trustees know that today's Trustee Training is "How to Market Your Library."  
The next meeting is September 18.

Meeting adjourned at 2:46.

Respectfully Submitted,

Theresa David