

Adams County Library Board Minutes

Monday July 18, 2022

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Peterson, Theim, Townsend and Waugh. Erin Foley, Library Director and Judy Taft were in attendance. Kyle Patterson (online) was also in attendance.

The meeting was properly announced.

Motion to approve the agenda by Peterson/Waugh. Motion carried.

There was no public input, but it is always welcomed.

Motion to approve the minutes by Theim/Edwards. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by Edwards/Townsend. Motion carried.

Balance forward May: 90103.78, Interest: 482.39, Admin fee: -103.48, Unrealized gains or losses: -5792.92, total balance forward June: 84689.77

Communications and Reports

SCLS Board of Trustees Mtg. June, 23, 2022

A. Approval of:

1. 2022 Mid-year Budget Notes
2. 2023 Agreements (3), 2023 Tech Services Cost Formula
3. Agreement to Participate in SCLS Technology Service
4. Rejection of all bids from 5/12/22 bid opening

B. Continued discussion of Building Project Options

Director's Report

Circulation is up 50%. Holds up 8%. 4200 items pulled/shelved during June

Budget is 50% of the year, 48% of the budget

Quick Notes:

New Circulation Desk

Summer Reading Program

No story hour in August

Student e-mails: see if we can get this corrected

SCLS All Director's Meeting: voting on costs in the budget

Gaming Grant Activities: \$1000 grant from Domtar, looking at ideas for using the grant

Items for Discussion and Possible Action

- a. **Book Sale Schedule and volunteer sign ups**
-schedule was available for the Board

- b. **New date/time for Library Board meetings**
 - tabled
- c. **2023 Budget**
 - next month review final draft
 - Board agrees with Erin's requests in 2023 Library Draft Budget Worksheet
- d. **Bookmobile project**
 - no movement on bequest

Other

- a. Investment account discussion led by Kyle Patterson
 - no minimum amount for investment
 - we could look into comparing with our current investments
- b. No lockers yet
- c. Trustee training week webinars available August 22-26

Agenda items for future meetings

Approval of New Meeting Day and Time

Final Approval 2023 Budget Draft

Bookmobile

The next meeting will be August 15 at 2:00pm in the Adams County Community Center.

Meeting adjourned.

Respectfully Submitted,

Theresa David