

## **Adams County Library Board Minutes**

**Monday December 20, 2021**

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Peterson (online), Theim, and Waugh. Townsend was excused. Erin Foley, Library Director and Marylu Silka were in attendance. Kyle Patterson (online) and Cynthia Haggard (online) were also in attendance.

The meeting was properly announced.

Motion to approve the agenda by Edwards/Waugh. Motion carried.

No member of the public was present, but public input is always welcome.

Motion to approve the minutes by Theim/Waugh. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by David/Nelson. Motion carried.

Treasurer's Report given by Theim. A year-to-date report was also given.

Balance forward October: 101332.58, Interest: 60.04, Admin fee: -115.56, Realized gains or losses: -1605.67

### **Communications and Reports**

41.5#lbs of food for Food Pantry

SCLS Board of Trustees Mtg. 11/19/21

1. Presentation: Shannon Schultz, Public Library Administration Consultant WI DPI, "The Role of Trustees", Responsibilities and Liabilities
2. Presentation: Corey Baumann, update on Future Statewide Delivery Plan
3. Approve employee policy changes

### **Director's Report**

Circulation ties where we were last year.

Budget is 83% of the year.

Quick Notes:

Shelving project is now complete.

The new banner with our hours blew down in the wind storm and we hope that it will be back in place shortly.

Staff has helped as we turn in the forms for the new Staff Evaluation system. Paperwork also has been submitted for the staff 4.6% wage increases.

Erin attended sessions including working with teens at the Wisconsin Library Association annual conference.

Ronn Osiecki offered the library two Frederic Remington sculptures. The library board encouraged Erin to look at the pieces and report back to the Board. Friends of the Library had their meeting to distribute Raffle tickets.

### **Items for Discussion and Possible Action**

- a. Nominate and approve slate of nominees to fill expiring ACL Board member terms
  - Pat Townsend and Theresa David were nominated and approved.
- b. Bookmobile grant update
  - We did not get a grant for the Bookmobile
  - SCLS received a grant for a Locker System
    - \* questions about: yearly cost, will this be for curbside, will this decrease foot traffic
    - \* helpful to people with work hours that do not line up with library hours
    - \* Reedsburg Public Library has lockers
    - \* Need more information
- c. December events at the Library
  - the two open houses had low turnout
  - Santa Storytime attendance was excellent
- d. Prepare for Jan 7, 2022 meeting
  - i. Director annual review
  - ii. Election of Officers
  - iii. Potluck or no potluck decision: yes, room is scheduled for noon

### **Agenda items for future meetings**

Remington Statues  
After Hours Access Point  
Election of Officers  
Director Review  
Bookmobile Update

Library Legislative Days sign up and registration is open.

The next meeting will be January 17 at 2:00pm in the Adams County Community Center.

Meeting adjourned at 2:40pm.

Respectfully Submitted,

Theresa David