

Adams County Library Board Minutes
Monday November 15, 2021

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Peterson (online), Theim, Townsend and Waugh. Erin Foley, Library Director and Judy Taft were in attendance. Kyle Patterson (online) and Cynthia Haggard (online) were also in attendance.

The meeting was properly announced, although not on the County calendar.

Motion to approve the agenda by Theim/Townsend. Motion carried.

No member of the public was present, but public input is always welcome.

Motion to approve the minutes as amended to reflect more precise wording in *Items for Discussion and Possible Action, b. Pandemic pivots and practices: lessons for the future* to “communication was difficult throughout the area for our patrons”; and amend to mark Theim as excused by Waugh/Townsend. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by David/Waugh. Motion carried.

Treasurer’s Report given by Theim. He was asked to give a year to date report for January. Balance forward September: 98328.56, Interest: 56.74, Admin fee: -111.10, Realized gains or losses: 3058.38

Communications and Reports

27#lbs of food for Food Pantry

SCLS Board of Trustees Mtg. 10/28/21

1. New building progress update by Devin Flanagan of Keller Inc.
2. Discussion and approval of necessary agreements and authorizations to move building project forward

Director’s Report

Circulation is down 4%. We are pulling 2x books as checking out.

Budget is 85% of the year and ACL is at 78% of spending.

-some concerns that library hasn’t communicated enough that we’re open, “getting message across”

Quick Notes:

Shelving is installed.

Storytime with Santa promoted.

Advertising: We just ordered a 10-foot long banner with hours on it to be placed at the corner of North and Cedar Streets.

Staff updates: There was a staff absence due to a family emergency. Fellow staff members have been so good about covering during absence.

Wisconsin Library Association annual conference-Erin will be gone Wednesday-Friday to attend in Green Bay.

Veteran's Day: Events were virtual this year. Several staff attended. We received training in safety issues and had speaker about how to stop complaining/interactions with others.

Oxford Library: Issues will be discussed at the Oxford Library's next Board meeting.

Teen Room: New laptop and wireless PCs for public use will be installed on 11/18.

Open House planed for Dec 2 from 4-6pm. Friday Dec 3 ACL will host a gaming open house.

Items for Discussion and Possible Action

a. 2022 Budget

-The budget passed unanimously by the County Board

b. Bookmobile grant update

-ARPA Grand acknowledged that they received application

-Mary spoke with Tracy Herald from Dane County about their Bookmobile

c. Thank you note to William Runnels

d. Appointment of nominating committee to consider:

i. Term renewals for 2 board members

ii. Board officer nominees

-Bob and Barb will be on nominating cmte.

Agenda items for future meetings

Vote to fill expiring terms

Bookmobile

Events at the Library

The next meeting will be December 20 at 2:00pm in the Adams County Community Center.

Meeting adjourned at 2:45pm.

Respectfully Submitted,

Theresa David