

Adams County Library Board Minutes

Monday January 18, 2021

~~(These minutes have not yet been approved by the Library Board of Trustees)~~

The meeting was called to order at 2:00pm by Marge Edwards, Board Vice President. Members present: Edwards, David, Nelson (virtual), Theim, Townsend, and Waugh. Erin Foley, Library Director was in attendance. Dana Peterson (virtual) and Marylu Silka were in attendance. Kyle Patterson and Jim Balki were in attendance (both virtual).

The meeting was properly announced. Motion to change the agenda to put the closed session after the South Central Library report by Edwards/Waugh. Motion carried.

Bills were circulated for review and initials.

Motion to approve minutes by Theim/Townsend. Motion carried.

Motion to approve financial report by Waugh/David. Motion carried.

Treasurer's Report given by Theim. December balance forward 88,438.77, interest 348.10, deposits 0.00, admin fee -104.16, realized gains or losses 2402.5, total 91, 084.86.

Communications and Reports

30 lbs of food was collected for the food pantry

SCLS

No meeting was held

Reminder of Library Legislative Day

Motion to convene in closed session by Waugh/Townsend. Motions carried.

Motion to invite Director Foley to stay with the Board in closed session by Nelson/Theim.

Motion carried.

Motion to convene in open session from closed session at 2:50pm by Waugh/Theim. Motion carried.

Motion to form a committee of Nelson, Edwards, and Director Foley to meet on the job evaluation. Edwards/Waugh. Motion approved.

Motion to form a committee for the bookmobile grants by Waugh/Townsend. Motion approved.

Director's Report

- a. Circulation is down 50% over the previous year. Book delivery is going well. Overdrive is up substantially.
- b. No budget stats as of yet
- c. Quick Notes:

Audio meetings: a microphone has been added to improve the audio for people who are attending digitally.

Computer lab update: ALA sponsors a \$500 grant for libraries to encourage video gaming. Stephanie and Erin will submit an application for money to purchase gaming equipment and chairs for patron use.

Tax Forms: The Library just received Wisconsin tax forms for 2020 and has federal forms on order. Free tax help by AARP will not be done in Adams this year. They will put a sign out that the AARP will not be doing the taxes by the tax forms.

Annual Report 2021: The SCLS webinar for the 2020 annual report was held on Jan. 13.

Community Center: All jury trials for January are now off the docket.

Term Renewals: The County Board will review the re-appointments of Mary Nelson and Bob Theim at their meeting Jan. 19

Library Legislative Day: Mary reminds everyone that this year's event is Feb. 16-18 and it is entirely virtual.

Discussion and Action Items

a. Report of Nominating Committee/Election of officers

-the slate of officers stays the same. Motion to accept slate as presented by Townsend/Waugh. Motion carried.

b. Review of quarantine best practices for Library services

Motion to leave quarantine best practices the same as is for another month by Townsend/Waugh. Motion carried.

Agenda items for future meetings

Annual Report

Formation of Bookmobile/Grant Committee

Adams County Evaluation of Director

The next meeting will be February 15 at 2:00pm in the Adams County Community Center.

Meeting was adjourned at 3:40pm.

Respectfully Submitted,

Theresa David

Note: Amended version approved at the meeting of Feb. 15, 2021. Amended text highlighted on p. 1. – E.F. 3/19/2021