

**Adams County Library Board Minutes
July 15, 2019**

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, Board President. Members present: Nelson, Townsend, David, Edwards, Theim, Waugh, and Foley. Kyle Patterson was in attendance.

The meeting was properly announced. There was no public input, but it is always welcomed.

Motion to approve the agenda by Peterson/Theim. Motion carried.

Motion to approve minutes by Waugh/Peterson. Motion carried.

Bills were circulated for review and initials.

Motion to approve financial report by Peterson/Waugh. Motion carried.

The Treasurer's Report was given.

Communications and Reports

Adams Community Bank gave the Library a \$50.00 donation through their community donation program.

Friends of the Library gave a \$700.00 donation for summer programs.

A donation of 30 pounds of food from the library was given to the Food Pantry.

SCLS

Nelson reported on the June 27, 2019 meeting of the SCLS Board of Trustees:

Discussion of Concern brought forward by Brodhead Library Director

Approval of Mid-year 2019 Budget, 2020 Cost Formula, 4 Agreements for Service to be reviewed and accompanying fee payments

Director's Report

Circulation was down 9%, Holds down 20%

Budget is on track.

Staff: Marylu has a new grandson. Several staff are taking vacation.

Summer Reading Program: Increases for adult and teen reading program. Upped advertising on Facebook. Friday story time is doing well.

New PC's: new workstations installed.

E-Newsletters are going out regularly.

SCLS: The costs for Tech, ILS, and Delivery are not predicted to increase much for 2020. Directors will vote on the proposed budgets on July 18.

Book sale: Set up is Thurs. Aug. 1, sale is Friday Aug 2, 9-5, Sat. 10-2

DVD thefts: There have been missing items since about July 5. The staff put up a screen to reduce access to shelf that held the items. Looking into alternatives to current hold shelf.

Summer behavior changes: Some concerns about staff being bothered by patrons.

Discussion and Action Items

August Book Sale will be held on August 2 and 3, with set up on Aug. 1.

2020 Budget

Furniture and technology Update: purchased a new table and still looking for chairs

Trustee Training webinars

A Motion to drop fines for late return items was made by Edwards/Townsend

An Amendment to the motion on the table was made to exclude Hotspots by Edwards/Waugh. Motion carries by 6 to 1 vote.

An amended motion to drop fines for late returns excluding Hotspots was made by Edwards/Townsend. Motion carries by 6 to 1 vote.

Motion to start fine free program by October 1 by Theim/Peterson. Motion carries.

Agenda items for future meetings

2020 Budget

August Book Sale

Furniture and technology updates

DVD Theft Update

Security Issues

The next meeting is August 19 at 2pm.

Motion to adjourn by Waugh/Peterson. Motion approved.

Respectfully Submitted,

Theresa David