

**Adams County Library Board Minutes
July 23, 2018**

The meeting was called to order at 2:00pm by President Mary Nelson in the library meeting room. Members present were Nelson, Townsend, Theim, Edwards, Waugh and Foley and Kyle Patterson, county financial officer.

The meeting was properly announced.

Agenda approved on motion by Waugh/Theim.

No public input.

Minutes – noted that the May minutes need to be changed to May 21, 2018, not 2017. Motion to approve June minutes Townsend/Nelson.

Bills – three totals do not match, others were signed for approval.

Financial report – on budget motion to approve Theim/Townsend.

Treasurer's Report was reviewed; the \$8000 was transferred to the county's system for the library revenue account.

Communications and reports: 61 pounds of food donated to the local food pantry this past month. 19 stories submitted for the youth story time completion and the winners have been selected. Great chalk art at front of building!

SCLS report:

Nelson reported on action items:

- 2018 mid-year budget report
- 2019 cost formula
- 2019 Statutory Resources Agreement with Madison Public Library
- 2019 Supplementary Services Agreement with Madison Public Library
- Cataloging Service Agreement with Madison Public Library
- Member Agreement to participate in SCLS Technology Services

McMillan library (Wis. Rapids) has joined the SCLS Foundation

Discussion of PLSR request for survey submissions, feedback on preliminary models.

Director's Report:

Foley reviewed her written report adding the library plans to be at the school registration again this year to provide library cards and help with fine forgiveness.

Budget, the board re-enforced its approval to ask for reclassification for Judy for better operation of the library and agreed with recommended opt out of Flipster.

Items for discussion and possible action:

ABC (Audio Book Contract) Cost is \$500. Motion to approve Theim/Townsend.

Report on cash register compliance continued discussion with Foley stating no other libraries she contacted offer patrons register receipts. Continue for one more month to see if Casey will minimally allow a variance for this year.

2018 Book sale update Foley reported that as of now, the room is not available on Saturday. Checks will need to be payable to 'Friends of Library'.

Scrapbook report: Supplies are ordered.

Staff equipment request: Nelson had a request for floor mats, Foley reported they are already ordered from Staples.

Continue work on framing goals and review procedure: Nelson, Theim, and Waugh on committee to arrive at an assessment tool and bring back to finalize at the September meeting.

Future meetings:

- Budget
- Continue work on framing goals and review procedure

Motion to adjourn by Nelson/Waugh. Adjourned at 3:25pm.

Respectfully submitted,



Marge Edwards,
Vice President

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE