

Adams County Library Board Minutes
April 23, 2018

The meeting was called to order at 2:03pm by Mary Nelson, Board President in room 123 at the Adams County Community Center. Members present were Nelson, Edwards, Theim, Townsend, and David, and Library Director Erin Foley. Dana Peterson was excused.

The meeting was properly announced.

A motion was made to approve the agenda by Edwards/Theim. Motion carried.

Public input is welcome. Kyle Patterson was present.

Recommended Actions

- Motion to approve March meeting minutes as amended by Nelson/Edwards. Motion carried. "100% of one-time charge items have already been paid in full for the year" was struck from the minutes.
- Bills were distributed and initialed.
- Financial report was reviewed. Motion to approve the Financial Report by Townsend/Edwards. Motion carried.
- The Treasurer's Report was given by Theim.

Communications and Reports

- ACT thanks Stephanie for Coffee and Conversation invite.
- Carol Bezin, library patron, wrote a haiku about the Adams County Library for National Library Week.
- 62.5 lbs. of food was collected for Food Pantry.
- Easter Egg Hunt was "rainy, snowy, windy...and the kids loved it."
- Short Story Contest started.
- A picture of Sadie the Reading Dog would be appreciated for the newspaper.

South Central Library System Report

No report

Director's Report

- Circulation 3% down on checkouts, but 11% up on holds
- Add E-use to director's report/Circulation was suggested by the board
- Budget on track.
- Friends of the Library is focusing on scholarships in the name of Jeanne Heidemann.
- Stephanie will attend Kids Day.
- May 29th starts summer hours.

Discussion and Possible Action Items

- Motion to amend Bylaws to reflect and include indicated areas by Nelson/Edwards. Motion carried.
 - *Under Article I Section 3 "...and support and evaluate the Library Director..."
 - *Under Article IV Section 4 strike "co-sign all checks drawn on funds held by the library (independently of the municipality) "
 - *Under Article IV Section 7 strike "co-sign all checks drawn on funds held by the library"
 - *Eliminate Article V Section 2
 - *Under Article V Section 3 "...a committee of at least two..."

-Motion to amend Adams County Library Mission Statement & Policies under Gift Policy by Nelson/Edwards. Motion carried.

*Strike "added to the Library's Donations Account, which is"

Possible agenda items for future meetings:

-Continue review of Adams County Library Personnel Policy and Adams County Library Mission Statement & Policies

-Emergency closing policy

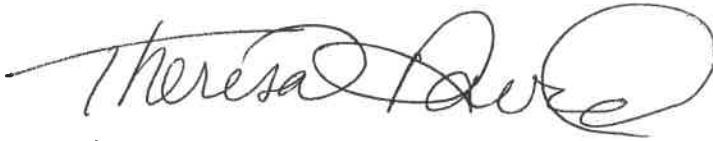
-Look at other evaluation forms/formats that are available as examples from other libraries, etc. that Erin shared with Mary. Erin will share via email.

-Review of the Five Year Plan and Goals

Motion to adjourn by Edwards/Townsend. Motion carried.

Next meeting will be May 21st, 2018 at 2:00pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Theresa David". The signature is fluid and cursive, with a large loop at the end.

Theresa David