

Action Items

- Stephanie Klopotek reported on an Open House event she attended at the Wisconsin Rapids McMillan Library. A variety of maker kit stations were on display: sewing machine, printing press, computer-controlled Lego MindCraft robot, and a 3D printer. These items are available for checkout by SCLS libraries. Stephanie is currently planning how our library could incorporate the kits.
- Kathy Challoner has resigned from the Library Board of Trustees. A new trustee is needed to fill her position.
- Nominations for candidates for Library Board secretary are needed to complete the term held by Challoner through 2018.
- A beautiful assortment of approximately 72 books have been received through the Pilcrow Matching Grant. A report follow-up is due to the grant committee on May 9.
- The Materials Selection policy was reviewed. Motion to approve by Townsend/Kreten. Motion carried.
- The Internet Use policy was reviewed and after discussion was tabled for further revisions at the May meeting by Nelson/Townsend.
- Director Foley suggested that revisions be made to the Library Policy document to come into compliance with state statutes. The Board should be proactive, though the process will be lengthy and require a bonded treasurer.

Possible agenda items for future meetings:

- Elect secretary to serve remainder of year
- Nominate and elect a trustee to complete term through 2018
- Internet Use policy/Unacceptable Wi-fi
- Create policy documents to replace existing Adams County Library policy document
- Come into compliance in fiscal matters
- Review personnel classification and job descriptions

Motion to adjourn was made by Nelson/Townsend. Motion carried.

Next meeting will be May 23 at 1:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Danna Peterson". The signature is written in dark ink and is positioned above the printed name.

Danna Peterson

Adams County Library Board Minutes
April 25, 2016

The meeting was called to order at 1:02 p.m. by Mary Nelson, Board President in the library meeting room. Present were Nelson, Townsend, Peterson, Edwards, Kreten and Library Director Erin Foley.

The meeting was properly announced.

A motion was made to amend the agenda to rearrange discussion of Action Items. Townsend made motion to approve the amended agenda, second by Kreten. Motion carried.

Public citizen input is invited, though none were present.

Recommended Actions

Motion made to approve March 28, 2016 minutes with change of excused absence name: Renner to Peterson. Edwards/Townsend. Motion carried.

Bills were distributed and initialed.

Financial reports were reviewed. Motion to approve by Townsend/Kreten. Motion carried.

Communications and Reports

A letter of resignation, effective immediately and dated 4/15/16 was received from Library Board Secretary Kathy Challoner.

Edwards commented on the article in the newsletter about Pat Townsend receiving the SCLS Cornerstone Award in November.

SCLS Report

Nelson reported that the next meeting will be held on Thursday. Mary is unable to attend and an invitation is open for another board member to attend in her place. An update will be given at the next board meeting from the SCLS minutes.

Director's Report

- Staff has been busy attending trainings, redesigning the children's area, working with SCLS to schedule computer replacements, and preparing for upcoming events.
- Newspaper subscriptions are arriving on a more regular timeline through the delivery system.
- A staff meeting was held on April 7. The Friends of the Library will be funding the purchase of 4 new computers.
- Computer equipment updates will be made by Craig Ellefson on May 5.
- An Open House highlighting the Children's Area and Pilcrow grant books on Friday, May 6.
- A false invoice for toner was received and reported for possible fraudulent activity to the Sheriff's Department.