

Adams County Library Board Minutes
Monday September 19, 2022

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Peterson, Theim, Townsend and Waugh. Erin Foley, Library Director and Marylu Silka were in attendance. Kyle Patterson (online) was also in attendance.

The meeting was properly announced.

Motion to approve the agenda by Edward/Theim. Motion carried.

There was no public input, but it is always welcomed.

Motion to approve the minutes by Theim/Townsend. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by Peterson/Waugh. Motion carried.

Treasurer's Report given by Theim.

Balance forward July: 89398.29, Interest: 67.35, Admin fee: -102.45, Unrealized gains or losses:

-3272.07, total balance forward August: 86091.12

Communications and Reports

Amazon sent a note to discontinue business line of credit. Erin will keep us posted.

Hope House asked for a donation bucket so that will be a new one. We also do a Coats for Kids box and the Food Pantry barrel.

#125 of food for Pantry

SCLS Board of Trustees Mtg. August 25, 2022

A. Discussion of 2023 Draft Budget prior to final vote in September

B. Discussion of Building Project

1. Approve termination of Walton Commons site purchase agreement
2. Request return of earnest money for Walton Commons
3. Approve reconfiguration of building loan to accommodate new building timeline

Director's Report

Circulation is up. Holds in the positive around 9%. Overdrive is up. Budget is on track for the year.

Quick Notes:

- Giessel Estate-estate filed an extension until 10/17/2022
- Book ordering-ransomware attack on Baker & Taylor has slowed the receiving of some of our materials.
- Community Center meetings-Building departments are getting together at the end of Sept. about building issues.
- Games collection-staff considering storage areas
- Crafting activities-adding some programming

- Director's time off-Erin will need time off in Oct. to help daughter recover from surgery.

Items for Discussion and Possible Action

a. 2023 Budget

Discussion

- Nelson suggests looking at the three different budget proposals
- Nelson recommends taking back the 10 extra hours in budget
- \$2,000 would reflect better than \$10,000; big jump visually of \$10,000; \$6,000 feels comfortable in library fee line

Kyle-Oct. 7 will be budget presentation with Admin & Finance for all depts.

Motion to approve the budget with an added 10 extra hours. Edwards/David

Discussion

Edwards amends her motion.

Motion to approve the budget with an added 10 extra hours and with the \$6,000 in the library fee line. Edwards/Theim. Motion carries.

b. Bookmobile Project

-No meeting

Agenda items for future meetings

Investment Presentation by Kyle Patterson

Bookmobile

The next meeting will be Monday October 17 at 2:00pm in the Adams County Community Center.

Meeting adjourned at 3:05pm.

Respectfully Submitted,

Theresa David