

Adams County Library Board Minutes

Monday February 21, 2022

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Theim, Townsend and Waugh. Erin Foley, Library Director and Marylu Silka were in attendance. Kyle Patterson (online) and Cynthia Haggard (online) were also in attendance. Emily Schultz, SAYL Student was also in attendance. Peterson was absent.

The meeting was properly announced.

Motion to approve the agenda by Edwards/Theim. Motion carried.

Bill Pegler, a member of the public was present.

Motion to approve the minutes by Townsend/Waugh. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by David/Edwards. Motion carried.

- Balance forward December: 101,350.83, Interest: 48.80, Deposit: 1,000 (once a yr. donation), Admin fee: -115.94, Realized gains or losses: -51.39, Unrealized gains or losses: -4539.63, total balance forward January: 97,692.67

Communications and Reports

16#lbs of food for Food Pantry

SCLS Board of Trustees Mtg. 1/27/2022

1. Election of Officers
2. Approve updated bylaws
3. Approve new building budget
4. Approve search for funding for budget increase

Director's Report

Holds were down, checkouts were up. Loaned 2x items as we borrowed. January is 8% of the year and we are at 6% of the budget.

Quick Notes:

- Suzanne C. Giessel Estate: The estate has sent details about the value of the estate. Funds will likely be made available in the next few weeks.
- Oxford Public Library: Oxford Library instituted a \$60 fee for each family using the Oxford library starting Feb 1.
 - Public Comment: Bill Pegler, Jackson Township. He corrected Erin's Quick Note report on the Jackson contribution to the Oxford Library. The Township will vote on the \$2500 contribution in March. The Township accounts for about 30% of Oxford foot traffic. He gave input on how the Bookmobile would affect residents in the Township.
- Tax-Exempt Status: We have re-established our tax-exempt status with Amazon and added for E-bay items.
- Library Printer: The Library's primary printer was not working for Feb 10 to 17. Many thanks to SCLS for switching printers and to Rich Huck for making sure Marco finished the ticket.

Items for Discussion and Possible Action

- a. Annual Report review and approval
 - Motion to approve Annual Report by Nelson/Theim. Motion carried.
- b. Review County rules on political activity at County meetings

- "Adams County, WI ethics, 34-8 Political activity" was presented
- Discussion: this came to attention we when signed nomination papers at the end of our meeting. Reminder of the Hatch Act.
 - Theim talked with Diane Heider, Legal Assistant to Corporate Council. Edwards talked with County Administrator Haggard. Administrator Haggard gave clarification on this issue.
 - consensus: although it did not apply as officials/employees, and there was no coercing, the prohibition is still applicable; and a public gathering place seems to be different. Before or after a meeting seems to be a "gray" area and it is a good idea to wait until well before or after a meeting.
 - Nelson said, "optics and image are as important as the rules."
- c. Library Legislative Day
 - all 4 representatives for Adams County were in attendance
 - on the WLA website is a picture of Mary Nelson and Erin Foley with Gov. Evers
 - reps were attentive especially in regards to the need for access to Tax Forms
- d. Remington statues
 - donor gave them to Goodwill
- e. New meeting room
 - Discussion on meeting room policy possibilities
- f. Bookmobile Project
 - Cynthia Haggard and Kyle Patterson approached Erin to put forth a resolution for the ARPA work group. Resolution will go before the ARPA cmte on Friday, then if accepted will go to Admin and Finance in March.
 - comments about Bookmobile possibilities/dreams if we have grant funds and donation funds

Agenda items for future meetings

Review of Bylaws, Personnel, Library Policy documents
Review of Meeting Room Policy
Bookmobile
Friends of the Library Report

The next meeting will be March 21 at 2:00pm in the Adams County Community Center.

Meeting adjourned at 3:15pm.

Respectfully Submitted,

Theresa David